



# COPPULL PARISH COUNCIL

## MINUTES

**MEETING: COPPULL PARISH COUNCIL  
WEDNESDAY 9 JULY 2025 AT 7.00 PM  
COPPULL VILLAGE HALL, CHAPEL LANE**

Members of Coppull Parish Council are hereby **SUMMONED** to attend the Annual Meeting of the Parish Council  
Members of the public are invited to attend and are extremely welcome

**IN ATTENDANCE** – Councillors Michael Atherton, Marjorie Parkinson, Phil Armstrong, Julia Berry, Janette Colecliffe, Matthew Crook (until 8pm), Christopher Kay, Lynne Moores (item 5), Maggie Peel-Impey, Thomas Robinson, Paul Taylor and Susan Edwards, Clerk

County Councillor Lee Hutchinson, 2 members of the public

- 1. APOLOGIES FOR ABSENCE** – Councillors Ken McCrea (another commitment), Neil Coggins (another commitment), Sheila Makin (illness) – **RESOLVED:** All absences accepted.
  - 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda in accordance with the provision of the Local Government Act 2000) and withdraw from the meeting whilst the item is discussed.
    - 2.1 DECLARATION OF INTEREST FORM** – it is Councillors' responsibility to ensure that this form is up to date and to declare any interests at meetings.  
**Noted.**
    - 2.2 DECLARATION OF GIFTS** – None.
  - 3. 3.1 AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 11 JUNE 2025** (emailed/distributed to Parish Councillors)  
  
**PROPOSED:** Councillor J. Colecliffe  
**SECONDED:** Councillor M. Crook  
  
**RESOLVED:** That the minutes of the above meeting be approved as a correct record.
- SUSPEND STANDING ORDERS (20 minutes in total allowed for the following 4 items or 4 minutes per person)**
- 4. POLICE REPORT** – No official report. Statistics for the most reported crimes during April 2024 (no update at the time of this meeting):
    - 21 Anti-social behaviour – up from 8
    - 05 Violence and sexual offences – down from 22
    - 03 Criminal damage and arson

- 03 Other theft – up from 2
- 02 Public order
- Crime level overview percentage for April is 8.5%, up from March 2025 is 8.1%

## **5. COUNTY COUNCILLOR’S REPORT –**

## **6. BOROUGH COUNCILLORS’ REPORTS –** Councillor Julia Berry reported on the following:

## **7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC**

### ***REIMPOSE STANDING ORDERS***

## **8. GENERAL MANAGEMENT/FINANCE**

- 8.1 Parish Councillor Co-option
- 8.2 Quarterly Accounts – April, May and June 2025 - Direct debits/standing orders - Payments made and to be made
- 8.3 New Policies:
  - Village Emergency Plan
  - Winter Maintenance including grit bins
  - Scheme of Delegation
- 8.4 Changes to policies:
  - Investment Strategy
  - Councillor Co-option
- 8.5 Consideration of putting Christmas trees throughout the village (PA)
- 8.6 Consideration of obtaining a grit bin for Spinners Close (JB)
- 8.7 Consideration to obtain Speed Indicator Devices (SpIDs) around the village (permission required from LCC for siting if on the highway) (JB)
- 8.8 Consideration of undertaking a Heritage Board, in conjunction with Chorley Council’s Neighbourhood Priorities (JB)
- 8.9 Neighbourhood Plan update (KMc) – Final draft V3 (emailed separately to Parish Councillors)
- 8.10 Inspection of play areas to indicate life-span and Tansley Playing Field (TR)
- 8.11 New Village Hall update (KMc) and quote for table tops £996 (altering existing) or £1,466 (new tops)
- 8.12 Leisure Centre update (MA) – Quotes requested for new fire door frames and repairs to wall at the bottom of the fire door/ window in the office, two in the café and A1 Fitness
- 8.13 A1 Fitness update (MA)

8.14 Allotments – update (MA) – Quote for replacing 30 fence posts - £26 each = £780.00

8.15 Office closure – Monday 21 – Friday 25 July 2025 – Proposals for limiting office hours to visitors/councillors and/or working from home and consideration for new intercom to separate the Leisure Centre from the PC office

**9. DECISIONS MADE UNDER THE CLERK’S DELEGATED AUTHORITY** (in conjunction with the Chair and Vice-Chair)

- Racking for storage container at the Leisure Centre - £213.33
- Storage container for the Village Hall - £91.08

This was **RATIFIED** by members present.

**10. PLANNING** (NC)

All applications can be viewed at [planning.chorley.gov.uk](http://planning.chorley.gov.uk) – type in the application number in the search box

**10.1 Applications:**

- App.No. 25/00386/FUL – 63-71 Jolly Tar Lane – Construction of a self-build, four-bedroom bungalow with associated car parking and external works
- App.No. 25/00394/FULHH – 189 Preston Road – Single storey side extension and erection of additional front boundary fencing
- App.No. 25/00552/DIS – Land between 68 and 89 Preston Road – Application to discharge condition no. 6 (drainage – erection of two detached dwellings)
- App.No. 25/00545/MNMA – Land 53M West of Belvedere, 31 Darlington Street – Non-material amendment to change the boundary treatment at the site entrance

**10.2 To consider** any planning applications received after publication of this agenda for which a response is required prior to the next meeting

**10.3 Decisions:**

- App.No. 25/00495/CLPUD – 43 Longworth Avenue – Application for a certificate of lawfulness for a proposed single storey rear extension – **GRANTED.**
- App.No. 25/00429DIS – Land 53m West of Belvedere, 31 Darlington Street – application to discharge condition 25 (full engineering, drainage, street lighting and construction details of the streets proposed for adoption – **CONDITIONS DISCHARGED.**
- App.No. 25/00445/MNMA – Land 53m West of Belvedere, 31 Darlington Street – Non-material amendment to change the trigger for condition 21 (off-site highway works) – **APPROVAL GRANTED.**
- App.No. 25/00362/PIP – 300 Spendmore Lane – Permission in principle for the erection of up to five bungalows (following demolition of existing bungalow – **GRANTED.**

- App.No. 25/00387/FULHH – 72 Netherley Road – Two storey side extension (following demolition of existing garage – **GRANTED**.
- App.No. 25/00413/FULHH – 33 Springfield Road – Section 73 application to vary condition 3, to amend the proposal to only incorporate the side extension and ensure the existing rear projection remains – **GRANTED**.

**11. HIGHWAYS** - None.

**12. CORRESPONDENCE / ITEMS FOR DECISION**

**13. ITEMS FOR INFORMATION / FUTURE DISCUSSION**

The Chairman asked members of the public and County Councillor Hutchinson to leave, as there was a confidential matter to discuss.

**14. CONFIDENTIAL MATTER** – Temporary use of room at Village Hall and/or meeting room at the Leisure Centre.

**RESOLVED:** Permission was given for the use of the village hall when this is needed. Further details will be made public in the near future.

The Chairman closed the meeting at 8.40 pm.

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Councillor Michael Atherton  
Chair of Coppull Parish Council

